

OFFICIAL MINUTES  
JT. SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, May 12, 2021 in the school library as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Eric Steigers and Andrew Renshaw, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, two employees and one parent. (Absent – Trustee Mitchell Reid – due to called into work)

ORDER / SALUTE

Chairman Martin called the meeting to order at 7:00 p.m. and those present joined in the flag salute.

REPORTS AND COMMENTS

Superintendent Report

\*Budget Status (4/30/21) – Erate payment will be coming in soon. The expenses lag behind until the accruals from the summer months balance out. CARES and COVID funds this year have been specific on pandemic items in the budget.

\*Graduation is on June 4, 2021 at 6:00 p.m. Copy of the program is provided for your review.

\*June/July and August Board meetings start at 8:00 p.m. The Budget Hearing on June 9 is at 7:45 p.m.

\*Draft 2021-2022 M&O Budget – unable to present due to SDE meetings Thursday and Friday where that data will be given to complete that item due to legislative session still in session. Legislature did keep the August election date. The Governor did sign the education-funding bill. SDE have not yet update the budgeting forms needed to draft next year's budget. The revenues will be an increase of about two to three percent higher than this year. We are just getting this year's final figures after the 5% holdback being backfilled with federal dollars.

Principal Report

\*Enrollment – Preschool at 8, 69 in elementary, junior high with 14, 25 in high school with 9 on-line/dual credit students for a total of 125.

\*Student of the Month – Elementary is Adrian Bolz and secondary is Emma Beamish.

\*Events/Activities – Softball finished after the Genesee game. Tennis has Districts this weekend, Junior High track finished last weekend. PTSA sponsored the staff appreciation week that was great as they go all out. Reading goal reward for the 3<sup>rd</sup>/4<sup>th</sup> and 5<sup>th</sup>/6<sup>th</sup> grade earned the students use of the FFA Dunk tank to dunk their teachers. The new technology communication system integrates the bells for class change and the phone system for announcements with a new clock/speaker for each classroom. The system covers the entire campus, out buildings and playground. The Year-end BBQ is May 27 at 5:30 p.m. with Art night and Athletic Awards hosted outside on the playground. Kindergarten graduation will be that same day at 3:00 p.m.

Public Comments

Librarian informed the Board that the Book Fair was a success this year. A great turnout of parents, students and staff. The library earned over \$1,400.00 for new books for the school.

Board Comments

Trustee Bryce Scrimsher noted that the school year goes fast.

Trustee Andrew Renshaw shared the information from the ISBA Spring workshop was good. Information on legislative bills and the importance of policy were very interesting. The sharing of Board work ethics was very helpful.

CONSENT AGENDA

(Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report/Renewal of FFV Grant/Food Service Program Renewal/Renewal of District Blue Cross Insurance/Section 125 Plan Renewal)

Superintendent noted that no changes were needed to the agenda.

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Second by Trustee Eric Steigers/Motion passed.

## ACTION ITEMS AGENDA

### Unfinished Business

#### Approve Revision to 2021-2022 School Calendar

Superintendent noted that three staff workdays were added and one additional student day on this calendar. August 11, 12 and April 22 for staff and June 2 for the students. Leadership funds will be awarded for those staff that attend student functions outside the regular school day. Staff will be on the same 184-day contract. Trustee Bryce Scrimsher moved to approve the revised school calendar as presented. Second by Trustee Andrew Renshaw/Motion passed.

#### Second Reading Policy #741.1 – Internet Safety and Acceptable Use Agreement

Superintendent noted no changes needed for the second reading. Chairman called for any questions - None. Trustee Bryce Scrimsher moved to adopt Policy #741.1 as presented. Second by Trustee Eric Steigers/Motion passed.

#### Second Reading Policy #301.4 – Fixed Assets and Management (GASB 34)

Superintendent informed Chairman Martin that no changes were needed for the second reading. Trustee Bryce Scrimsher moved to adopt Policy #301.4 as presented. Second by Trustee Andrew Renshaw/Motion passed.

#### Second Reading Policy #301.5-Fund Accounting System (GASB 54)

Superintendent reported that no changes were needed for the second reading. Trustee Bryce Scrimsher moved to adopt Policy #301.5 as presented. Second by Trustee Eric Steigers/Motion passed.

### New Business

#### Approve Emergency Closure – PM/City turned off water (4/21/21)

Trustee Bryce Scrimsher moved to approve the emergency closure for the afternoon of 4/21/21 due to no water. Second by Trustee Andrew Renshaw/Motion passed. Principal noted that the City is working on repairing leaks throughout their system the past few months.

#### District Insurance Renewal for 2021-2022

Superintendent noted the increase in property value and the high liability the district carries for the older vehicles. Insurance agent explained that the district carries one of the highest in the state. The renewal quote could be lower if that figure is reduced. The 2019-20 insurance was \$17,144.00. The renewal is \$19,216.00. Trustee Eric Steigers asked that the insurance be renewed with the Superintendent to look at the adjustment of the liability figure. Chairman agreed to that consideration. Trustee Eric Steigers moved to renew the 2021-22 insurance premium of \$19,216 and request Superintendent to look for future savings with a reduction in the liability option. Second by Trustee Andrew Renshaw/Motion passed.

#### Approve Ten Year Rezoning Agreement with ISBA

Superintendent noted that the census helps to even out the population in the five trustee zones for better representation of the patrons. ISBA will help with these adjustments as needed. Culdesac has worked with the vendor who ISBA contracts with for this service in the past. Trustee Bryce Scrimsher moved to approve the ten-year rezoning agreement with ISBA. Second by Trustee Eric Steigers/Motion passed.

#### Review/Approve New Bus Specifications

Superintendent informed the Board that the annual bus depreciation funds are used to purchase the new bus as the old bus goes off that depreciation schedule. The bus specs are created from the SDE Transportation website to meet all the guidelines necessary for the reimbursement of those funds that purchase the new bus. This bid is for a 42-passenger bus to be purchased next school year.

Trustee Bryce Scrimsher moved to approve the new bus specs to put out for bid for the purchase process. Second by Trustee Eric Steigers/Motion passed.

First Reading Revision Policy #703.1 – Open Enrollment

Superintendent noted this is a new on-line form that includes the behavior contract with the policy. Board reviewed the policy for the first reading.

First Reading Policy #301.7-Equivalence in Instructional Staff and Materials

Superintendent explained that the policy covers supplement not supplant regarding federal funds where the district must equal, match or cover more funds in expenses/revenues from the general funds. Board agreed to the first reading of the policy.

First Reading Policy #301.8-Documentation and Approval of Claims

Superintendent reported that this policy discusses the documentation process, procedures for payments of claims and the accountability needed. Board agreed to the first reading.

Open Enrollment Requests (2021-2022) Applications

Superintendent noted one Kindergarten request from family that currently has siblings in attendance and one Dual Credit student who will utilize on-line classes for college credit versus in person attendance. Trustee Bryce Scrimsher moved to approve the two open enrollment requests as recommended by the administration. Second by Trustee Andrew Renshaw/Motion passed.

EXECUTIVE SESSION AS PER IC 74-206 1(b) FOR PERSONNEL AND STUDENT MATTERS

Personnel – Staff Considerations

Student Matters – Open Enrollment/Student Issues

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel and student matters. Second by Trustee Eric Steigers/Board Poll – Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:00 PM

Clerk excused from session.

Personnel – Staff Considerations were discussed

Student Matters – Open Enrollment/Student issues were discussed.

OUT OF EXECUTIVE SESSION: 8:17 PM

Chairman noted no decisions were made during the session.

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Superintendent records minutes

OPEN SESSION

Personnel – Staff Considerations

Trustee Bryce Scrimsher moved to rehire four non-tenure certificated staff as recommended by administration. Second by Trustee Eric Steigers/Motion passed.

Trustee Bryce Scrimsher moved to ratify the CTO Employment Agreement for 2021-2022. Second by Trustee Andrew Renshaw/Motion passed.

Trustee Eric Steigers moved to rehire the classified staff as recommended by the administration. Second by Trustee Andrew Renshaw/Motion passed. (Trustee Bryce Scrimsher – abstained from this item)

Trustee Bryce Scrimsher moved to accept the Special Education position resignation of Lacey Frei. Second by Trustee Eric Steigers/Motion passed.

Trustee Bryce Scrimsher moved to rehire Lindsey Felton as Activity Advisor for 2021-2022. Second by Trustee Andrew Renshaw/Motion passed.

Trustee Bryce Scrimsher moved to approve the resignation of Jackie Smith as Head Teacher. Second by Trustee Eric Steigers/Motion passed.

Student Matters – Open Enrollment/Student Issues – No motion needed at this time.

Adjournment: 8:25 PM

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Chairman

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Clerk